

**Mount Dora Band Boosters**  
**Minutes of the Meeting held on**  
**July 11, 2016**  
**6:30 PM**  
**General Meeting (no parent meeting)**

**Location of Meeting:**

MDHS Band Room

Mount Dora, Florida

**Board Members Present at Meeting:**

Mr. Uhrich

Adam Ziniewicz

Trista Spencer

Brian Schmidt

David White

Amy Axon

The regular meeting of the Mount Dora Band Boosters was called to order at 6:30 p.m. on July 11, 2016, in the MDHS Band Room by Mr. Uhrich.

**General Matters**

1. **Marching Band Show:** The music is done for the marching band show this year. Drills still to be written but we need to finalize exactly how many kids we will have in marching band before that can be done. Amy will see how many registration forms we have and try to come up with an approximate count prior to band camp.
2. **Band Camp:**
  - a. First week of camp will be from 9:00 a.m. until 4:00 p.m. with an hour for lunch from 12:00-1:00 p.m. Primarily outside in the morning and inside in the afternoon.
  - b. Second week of camp will be from 9:00 a.m. until 8:00 p.m. with an hour for lunch from 12:00-1:00 p.m. Morning session and 1:00-2:30 primarily outside. Inside session from 2:30-4:00 and then an hour break to eat dinner and then back to outside practice from 5:00-8:00.
  - c. Mr. Uhrich will make the decision how many kids to write the show marching drills for by Wednesday of the first week of band camp based on how many kids have shown up to participate.

- d. We discussed procuring T-shirts, hats, and water bottles for each member of the band. Might not be able to have all items available for band camp but will be ordered so students can have all season. Trista will send the logo out for quote on all 3 items – just the logo that we already have, not any additional decoration. Mr. Uhrich will forward a digital version of the logo to Trista. It is preferred that any shirts we buy are white in color.
  - e. Chris Smith will be able to assist as a clinician in the mornings only the first week of band camp due to a prior commitment but will be with us all day the second week.
  - f. Discussed getting bottled water, ice for the coolers, and snacks for band camp. Each student also needs to bring their own large water bottle that can be refilled every day of camp.
  - g. Discussed getting dinner food for the Band the second week of camp; pizza one night, tacos another night, Chik-Fil-A, sandwich rings from Publix, etc. Friday night, the last night of camp, we will have the traditional BBQ and preview of the show with hotdogs and hamburgers. We need to pick a point person to coordinate the BBQ and get the grills out of the concession stand for this event.
  - h. We need at least one parent volunteer for each morning and afternoon session throughout band camp to assist. We may also need a few more volunteers from 11:30 to 1:30 for the lunch periods each day to help with food. Amy will send an email out to whoever we have emails for to try to coordinate volunteer efforts.
  - i. Since some students will have to order Dinkles and gloves for marching band, we discussed having company representatives on hand for the first day of band camp to assist with measurements and orders. In the past, these costs were fronted by the band with the appropriate fee being added to the student's CHARM account balance. Going forward may be good to have the students pay for each apparel item as they are given out to them. Mr. Uhrich will get with other area band directors to see how they handle this item. Apparel was taken off the commitment form this year so currently there is no way for parents to indicate what they need to order and pay for. "March Masters, Inc." is the name of the company that we ordered Dinkles from last year.
3. Band Membership: It was discussed that membership in the Band means membership in the Band without the ability to choose just concert band. Jazz band is a little different since it is two separate classes as well as an extra \$100 fee to be in jazz band. Also, several parents have inquired about their desire not to have their children be in marching band so they want to know if the fees are different. Mr. Uhrich will speak to Dr. Boone and make a final determination. The consensus is that band fees are the same whether in marching band or not since concert band also has expenses such as uniforms, trips by bus, event fees, etc.
    - a. Also discussed outstanding band fees and whether or not band members can be blocked from participation in the band for having outstanding fees going into band camp. Mr. Uhrich will also bring up with Dr. Boone and let us know.
  4. Keys: Adam would like to have a set of keys to include the concession stand, the gates, and the concession stand bathroom. Key numbers for these items are MA16, 181, and MA respectively. Can Mr. Uhrich please inquire with Dr. Boone as to getting a set of keys to Adam?
  5. CHARMS: ideally all Board members should have access to CHARMS but some may not need access to the financial information or account statements. We discussed that it

will be great when we have all student info including email address in CHARMS so that we can do away with the duplicate set of information now being maintained by spreadsheet, Gmail, and CHARMS.

6. Bank accounts: it was discussed that only 3 people really need to be signors on the Band bank accounts – Adam as President and Brian and David as co-treasurers. Brian will find the minutes from the last budget meeting so that he can take to the bank and get those signature cards updated; including removal of past Board members who had signing privileges.
7. Further on Band Fees: Mr. Uhrich approves of the idea of sending out a collection-type letter to those students who have outstanding fees totaling \$300 or more. He will also look for a sponsorship form that he has used in the past for those students in need who can use it to solicit donations from area businesses. As always, fund-raising is also an option for all to try to mitigate their current and past band fees. Brian will come up with an updated list of those with outstanding balances. Mr. Uhrich will review the proposed collection letter and also discuss with Dr. Boone.
8. Immediate Needs:
  - a. Someone who can work metal to help us put the new vibraphones together and build frames for them.
  - b. Inventory of all instruments owned by the school and the whereabouts of each one.
  - c. Quote from a printing company for T-shirts, hats, and water bottles for band members.
  - d. Drills need to be written for our show.
9. Action Items:
  - a. Amy – update the CHARMS spreadsheet and gmail account with new registrations forms and provide a current count of Band members. Compile meeting minutes for tonight’s meeting. Send email about needing volunteers for band camp.
  - b. Trista – get quotes from printing company for T-shirts, hats, and water bottles. Get quotes for dinner food for second week of band camp.
  - c. Mr. Uhrich – speak with Dr. Boone about keys for Adam, assisting those with large outstanding band fees and/or blocking from Band participation without a payment plan or scholarship option. Discuss with area band directors how they handle apparel orders. Select a drill writer based on our estimated number of Band members. Get Board members selective access to CHARMS.
  - d. Adam – get grills from concessions for the band camp BBQ. Obtain keys for gates and concessions.
  - e. Brian and Mr. Uhrich – close out books for 2015-2016 school year so we can start CHARMS fresh for this coming school year.
  - f. Brian – cut check for reimbursement of expenses for FMEA meeting held earlier.

**Motion to Adjourn the Meeting made by Brian Schmidt, seconded by Trista Spencer.**